



# Transferpette<sup>®</sup> -8/-12 electronic

Micropipettes

### UK Declaration of Conformity

Product name:	Piston-operated pipette Transferpette® electronic		
Product variations:	-8, /-12, (0,5-10 μl, 1-20 μl, 2-20 μl, 5-100 μl, 10-200 μl, 15-300 μl, 50-1.000 μl, 50-1250 μl, 250-5.000 μl)		
Validity:	from s/n 22C 37634		
Art-Nr. / CatNo.	705299, 705300, 705303, 705306, 705307, 705309, 705310, 705313, 705316, 705317, 705319, 705320, 705323, 705326, 705327, 705329, 705330, 705333, 705336, 705337, 705339, 705340, 705343, 705346, 705347, 705398, 705399, 705400, 705403, 705404, 705406, 705409, 705410, 705413, 705414, 705416, 705419, 705420, 705423, 705424, 705426, 705429, 705430, 705433, 705434, 7054366, 705448, 705445, 705450, 705453, 705454, 705456, 705459, 705463, 705466, 705469, 705470, 705473, 705474, 705476, 705479, 705480, 705484, 705486		

The product described above meets the basic requirements that are specified in the harmonization legislation listed below:	Applied harmonized standards:
The Restriction of the Use of Certain Hazardous Substances in Electrical and Electronic Equipment Regulations 2012 (SI 2012 No. 3032)	EN IEC 63000:2018
Electromagnetic Compatibility Regulations 2016 (SI 2016 No. 1091, as amended by SI 2019 No. 696)	EN 61326-1:2013
Other applied standards:	Scope:
EN 61010-1:2010, EN 61010-1:2010/A1:2019/AC:2019-04 EN/IEC 62368-1:2014 ( applied to third-party power supply)	LVD LVD

The manufacturer is solely responsible for issuing this declaration of conformity with regard to meeting the essential requirements and preparing the technical documentation.

Manufacturer	Address
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Wertheim, 14 November 2022

tremed Þ.

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Sh

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This document declares the accordance with the named harmonized regulations, but does not assure specific properties.



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# **1** Introduction

### 1.1 Scope of delivery

Transferpette® -8/-12 electronic, one battery pack, one reagent reservoirs, grease, operating manual.

Nominal volume	Scope of delivery
Up to 300 μl	Plug-in power supply unit with battery charging cable, 1 instrument stand, 1 set of O-rings made of FKM/silicone
1250 µl	Universal power adapter with battery charging cable, 1 shelf mount, 1 set of O- rings made of silicone

### 1.2 Terms of use

- Carefully read the operating manual before using the device for the first time.
- The operating manual is part of the device and must be kept in an easily accessible place.
- Be sure to include the operating manual if you transfer possession of this device to a third party.

### 1.2.1 Hazard levels

The following signal words identify possible hazards:

Signal word	Meaning	
DANGER	Vill lead to serious injury or death.	
WARNING	lay lead to serious injury or death.	
CAUTION	May lead to minor or moderate injuries.	
NOTICE	May lead to property damage.	

### 1.2.2 Format

Format	Meaning	Format	Meaning
1. Task	Indicates a task.	>	Indicates a condition.
a., b., c.	Indicates the individual steps of a task.	⇔	Indicates a result.

### **1.2.3 Operating manual symbols**

Icon	Meaning	lcon	Meaning
	Hazardous area		Explosion hazard

English

# 2 Safety regulations

### 2.1 General safety regulations

#### Please read carefully!

The instrument Transferpette® -8/-12 electronic can be used in combination with hazardous materials, work processes and equipment. However, the operating manual cannot cover all of the safety issues that may occur in doing so. It is the user's responsibility to ensure compliance with the safety and health regulations and to specify the corresponding restrictions before use.

- 1. Every user must read and understand this operating manual before operation.
- **2.** Follow the general hazard instructions and safety regulations, e.g. wear protective clothing, eve protection and protective gloves. When working with infectious or hazardous samples, the standard laboratory rules and precautions must be adhered to.
- 3. Observe all specifications provided by the reagent manufacturer.
- **4.** Do not operate the instrument in potentially explosive atmospheres and do not pipette highly flammable media.
- 5. Use the instrument only for pipetting liquids within the defined limitations and restrictions of use. Comply with the operating exclusions; see Operating exclusions, p. 50. If in doubt, contact the manufacturer or supplier.
- 6. Always perform work in a way that does not endanger the user or any other person. Avoid splashes. Use only suitable vessels.
- 7. Avoid touching the tip opening when working with aggressive media.
- 8. Never use force.
- 9. Use only original spare parts. Do not attempt to make any technical modifications. Do not disassemble the instrument any further than is described in the operating manual.
- **10.** Always check that the instrument is in proper working condition before use. If there are any signs of the instrument malfunctioning (e.g., sluggish piston, leakage), stop pipetting immediately, and follow the instructions in the chapter Troubleshooting, p. 80. Contact the manufacturer, if necessary.
- **11.** The original rechargeable battery may not be exchanged for batteries or rechargeable batteries from other manufacturers.
- **12.** Use only the original power adapter to charge the nickel-metal hydride battery.
- **13.** Protect the power adapter from moisture and use it only with this instrument.
- **14.** Dispose of batteries according to the applicable regulations.

#### A WARNING



Potential risk of explosion due to damaged battery

In extreme cases, improper handling of the instrument or the battery (short circuit, mechanical damage, overheating, etc.) may cause the battery to explode.

### 2.2 Intended use

Transferpette® -8/-12 electronic is a microprocessor-controlled, battery-operated piston-stroke pipette based on the air cushion principle for pipetting aqueous solutions of medium density and viscosity. If the instrument is handled correctly, the sample to be dispensed comes into contact only with the tip and not with the Transferpette® -8/-12 electronic.

### 2.3 Limitations of use

This instrument is intended for pipetting samples, within the following limitations:

- Operating temperature of instrument and reagent should be between +15 °C and +40 °C (59 °F to 104 °F) (other temperatures upon request)
- Vapor pressure up to 500 mbar
- Viscosity: 260 mPa s 260 mPa s

For viscous media, the speed must be adjusted if necessary.

### **2.4 Application restrictions**

Viscous and wetting liquids may compromise volumetric accuracy. Volumetric accuracy may also be affected when pipetting liquids whose temperature deviates from the ambient temperature by more than  $\pm 1$  °C/ $\pm 1.8$  °F.

### 2.5 Operating exclusions

The user is responsible for checking the compatibility of the device with the intended application. The device cannot be used:

for liquids that attack PP, FKM, PVDF,SI, PEI or PC/PBT. Avoid aggressive vapors (risk of corrosion).

The handle cannot be autoclaved.

# 2.6 Rechargeable battery and power adapter specifications

#### Rechargeable battery

Nickel metal hydride rechargeable battery with 3 cylindrical single cells size AAA, 3.6 V, 700 mAh

#### **Power adapter**

Output voltage 6.5 V DC, 200 mA

# **3 Functional and operational components**



- 1 Charging socket
- 3 Menu selection key
- 5 'Enter' key Input confirmation/Power 'On'\*)
- 7 Finger rest
- 9 Pipetting unit
- **11** Tip ejection key
- 13 Display

- 2 Battery compartment
- 4 Arrow key (+)
- 6 Arrow key (-)
- 8 Tip cone
- 10 Handle
- 12 Pipetting key

\*) The instrument is switched on by pressing the 'Enter' key. By subsequently pressing the pipetting key, the instrument is ready for pipetting.

The Transferpette $^{\circ}$ -8/-12 electronic switches itself off automatically 10 minutes after the last operation (auto power off).

The Transferpette<sup>®</sup> -8/-12 electronic fits ergonomically in your hand. For absolutely effortless operation of the function keys, the hand position can be further optimized by means of the finger grip, which is height-adjustable via a screw.

# 4 Commissioning

### 4.1 First Steps

### 1. Insert rechargeable battery





c.

- a. Open the cover of the battery compartment.
- **b.** Insert the rechargeable battery into the compartment. Make sure that the plug of the rechargeable battery is firmly inserted into the socket in the instrument.
- **c.** Replace the cover of the battery compartment and close it.

### 2. Activate instrument



The Transferpette<sup>®</sup> -8/-12 electronic automatically requests a reference run immediately after the battery is inserted. After pressing the pipetting key, the reference run is carried out, and the instrument is ready for pipetting.



The display shows the factory-set default pipetting mode (PIP) and the respective nominal volume.

The aspiration and dispensing speed are set to maximum at the factory.

The simple volume and speed setting is described on the following pages.

### 4.2 Set volume

The volume is factory-set to the respective nominal volume of the Transferpette® -8/-12 electronic and can be easily and quickly changed individually.



- Pressing one of the arrow keys directly selects a volume.
- **b.** Pressing the arrow key (–) decreases the volume. Pressing and holding the arrow key causes the volume to change quickly.
- C. Pressing the arrow key (+) increases the volume. Pressing and holding the arrow key causes the volume to change quickly.
- ⇔ 'VOL' continues to flash.
- **d.** To confirm the volume selection, press the 'Enter' key.
- ➡ The display now shows the newly set volume. Here, for example, the display of the PIP mode set by default.

#### NOTICE

By pressing the menu key, any setting procedure can be canceled. The display then jumps to the next setting option or back to the initial display.

### 4.3 Set the aspiration and dispensing speed

Aspiration and dispensing speed are separately adjustable. When the menu is called up, the last speed set in each case is displayed. Five speed levels are available in each case.

#### Set aspiration speed



### Set dispensing speed



- a. Pressing the menu key once briefly takes you to the aspiration speed menu.
- **b.** Press the arrow keys (+\-) to select the speed level (e.g. level 5).
- ⇒ 'Speed' continues to flash.
- c. Press 'Enter' key.
- ➡ The display returns to the basic state of the respective set mode. Here, for example the display of the standard PIP mode.

- a. Pressing the menu key twice briefly takes you to the dispensing speed menu.

English

- Press the arrow keys (+\-) to select the speed level (e.g. level 2).
- c. Press 'Enter' key.
- ➡ The display returns to the basic state of the respective set mode. Here, for example the display of the standard PIP mode.

### 4.4 Pipetting

1 x

b.

c.

The volume is factory-set to the respective nominal volume of the Transferpette<sup>®</sup> -8/-12 electronic and can be easily and quickly changed individually, see Set volume, p. 53.

#### NOTICE

- > Perfect analysis results can only be achieved by using quality tips. We recommend the tip system from BRAND.
- > If other pipette tips are used, check whether these tips fit the Transferpette<sup>®</sup> -8/-12 electronic laboratory instrument and have the required quality for the desired application.



a. Insert tip vertically: Use the correct tips, in accordance with the volume

Tange or color code! Make sure that the tips are firmly in place and leak tight. Pipette tips are disposable products!

- **b.** Align pipetting unit: The pipetting unit can turn freely in both directions.
- c. Aspirate liquid: Hold the instrument vertically and immerse the tip in the liquid. The liquid is aspirated by pressing the pipetting key. The arrow in the display points upwards (aspiration).

Leave the tip immersed in the liquid for a few seconds, so that the set volume is aspirated completely. This is especially important when pipetting viscous media and when using pipettes with large volumes.

Volume range	Immersion depth	Wait time
0.5 – 100 μl	2 – 3 mm	1 s
100 – 300 μl	2 – 4 mm	1 s
> 1000 µl	3 – 6 mm	3 s

4 Commissioning



- **d.** Dispense liquid: When the liquid aspiration is finished, the arrow in the display points downwards (dispensing). Place the pipette tip against the vessel wall. Hold the pipette at an angle of 30–45°. By pressing the pipetting key again, the liquid is dispensed completely with automatic blow-out While doing this, wipe the pipette tip against the vessel wall.
- e. Ejecting a tip: Hold the pipette Pipetting unit over a suitable disposal container and the press the tip ejec-tion key.

#### NOTICE

ISO 8655 requires that pipette tips are pre-wetted once before the actual pipetting procedure.

### 4.5 Directly trigger blow-out

The blow-out can also be triggered directly at any time if necessary.



a. Call up the blow-out function: Press 'Enter' key. The display shows 'blo' for blow-out.

**b.** Trigger blow-out: Press the pipetting key once to trigger the blow-out. The display will then jump back to the set pipetting mode (start position).

#### NOTICE

During blow-out, the piston moves completely downwards. Ensure that any residual liquid is discharged safely. **Keeping the pipetting key pressed keeps the piston down and thus prevents accidental aspiration of liquid. Releasing causes the piston to return to the start position.** 

# **5 Pipetting programs**

Activity	Designation	Info	
Normal pipet- ting	<b>PIP</b> mode, see PIP mode, p. 57	Standard program. A previously entered volume is aspirated and dispensed again	
Pipetting for electrophoresis	<b>GEL</b> mode, see Elec- trophoresis (GEL) mode, p. 61	Program for loading electrophoresis gels. A previously defined sample volume is aspirated at a high, variable speed and slowly released again.	
Mixing samples	<b>PIPmix</b> mode, see PIPmix mode, p. 58	Program for mixing liquids. Sample is aspirated and dispensed repeatedly.	
Reverse pipet- ting	<b>revPIP</b> mode, see revPIP mode, p. 60	Program especially for pipetting liquids with high viscos- ity, high vapor pressure, or foaming media.	
Dispensing	<b>DISP</b> mode, see DISP mode, p. 63	Program for dispensing liquids. A volume taken up is dispensed again in partial steps.	

#### NOTICE

#### GEL mode

The GEL mode is not available for Transferpette  $^{\odot}$  -8/-12 electronic 1000  $\mu l$  and 5000  $\mu l.$ 

### 5.1 PIP mode

The default program – a previously entered volume is aspirated and dispensed again.

Volume and speed setting, see Set volume, p. 53 and Set the aspiration and dispensing speed, p. 54.



- **a.** Call up menu selection: Pressing the menu key three times takes you to the program selection.
- **b.** Set PIP mode: Use one of the arrow keys to scroll through the modes until 'PIP' appears.
- ↔ 'Mode' continues to flash.

5 Pipetting programs



- c. Confirm PIP mode: Press 'Enter' key.
- ⇒ The display now shows 'blo' for blow-out.

- **d.** Preparing for pipetting: Press the pipetting key once to move the piston to its start position.
- ⇒ The arrow in the display points upwards (aspiration).
- e. Aspirate liquid: Press the pipetting key once to aspirate the liquid.

- f. Dispense liquid: The liquid is dispensed by pressing the pipetting key once.
- ➡ The arrow in the display points downwards (dispensing).
- g. Trigger blow-out? You do not have to do anything. When pipetting in PIP mode, the blow-out is performed automatically.

### 5.2 PIPmix mode

Program for mixing liquids. Sample is aspirated and dispensed repeatedly. Volume and speed setting, see Set volume, p. 53 and Set the aspiration and dispensing speed, p. 54.

English

- a. Call up menu selection: Pressing the menu key three times takes you to the program selection.
- **b.** Set PIPmix mode: Use one of the arrow keys to scroll through the modes until 'PIPmix' appears.
- ⇔ 'Mode' continues to flash.
- c. Confirm PIPmix mode: Press 'Enter' key.
- ⇒ The display now shows 'blo' for blow-out.

- **d.** Preparing for pipetting: Press the pipetting key once to move the piston to its start position.
- ⇒ The arrow in the display points upwards (aspiration).
- e. Aspirate liquid: Press the pipetting key once to aspirate the liquid.

f. Dispense liquid in PIPmix mode: Pressing and holding the pipetting key causes the liquid to be alternately dispensed and aspirated. The display alternately shows the arrow symbol for aspiration or dispensing as well as the number of cycles.

Hold

a.

b.

c.

d.

e

f.

1 x

3 x

5 Pipetting programs



**g.** End pipetting: Pressing the pipetting key once dispenses the liquid and triggers the blow-out. After dispensing the residual liquid (blow-out), the display jumps back to the set mode (start position).

#### NOTICE

The display shows a maximum of 19 cycles.

### 5.3 revPIP mode

Program especially for pipetting liquids with high viscosity, high vapor pressure, or foaming media. Volume and speed setting, see Set volume, p. 53 and Set the aspiration and dispensing speed, p. 54.



- a. Call up menu selection: Pressing the menu key three times takes you to the program selection.
- **b.** set revPIP mode: Use one of the arrow keys to scroll through the modes until 'revPIP' appears.
- ⇔ 'Mode' continues to flash.
- c. Confirm revPIP mode: Press 'Enter' key.
- ⇒ The display now shows 'blo' for blow-out.

- **d.** Preparing for pipetting: Press the pipetting key once to move the piston to its start position.
- ⇒ The arrow in the display points upwards (aspiration).

English

e. Aspirate liquid: Press the pipetting key once to aspirate the liquid.

#### NOTICE

When aspirating the liquid, slightly more volume is aspirated than set.

- f. Dispense liquid in revPIP mode: Press the pipetting key once to dispense. On the display, the arrow points down (dispensing). The set volume is now dispensed and some liquid remains in the tip.
- **g.** Re-aspirate liquid in revPIP mode: Pressing the pipetting key again now resumes the set volume. (Pressing the pipetting key again releases the volume)
- h. Trigger blow-out: After the last pipetting, press 'Enter' key.
- ⇒ The display now once again shows 'blo' for blow-out.
- i. End pipetting: By pressing the pipetting key once, the blow-out is triggered, and the residual liquid is dispensed.
- After dispensing the residual liquid (blow-out), the display jumps back to the set mode (start position).

# 5.4 Electrophoresis (GEL) mode

Program for loading electrophoresis gels. A previously defined sample volume is aspirated at a high, variable speed and slowly released again.

Volume and speed setting, see Set volume, p. 53 and Set the aspiration and dispensing speed, p. 54.

e.

f.

g

h.

i.

1 x

1 x

1 x

5 Pipetting programs



- a. Call up menu selection: Pressing the menu key three times takes you to the program selection.
- **b.** Set GEL mode: Use one of the arrow keys to scroll through the modes until 'GEL' appears.
- ↔ 'Mode' continues to flash.
- c. Confirm GEL mode: Press 'Enter' key. The display now shows 'blo' for blow-out.

- **d.** Preparing for pipetting: Press the pipetting key once to move the piston to its start position.
- ⇒ The arrow in the display points upwards (aspiration).
- e. Aspirate liquid: Press the pipetting key once to aspirate the liquid.

- f. In order aspirate more liquid than set (up to max. 110% of the nominal volume), keep the pipetting key pressed during the aspiration process until the desired volume has been aspirated.
- ➡ A rhombus appears in the display.



- **g.** Dispense liquid in GEL mode: To dispense, briefly press the pipetting key once. A rhombus appears in the display. The aspirated volume is slowly released again.
- **h.** The dispensing of the sample can be interrupted by pressing the pipetting key again.
- ⇒ The display shows the volume of the liquid dispensed.
- i. Trigger blow-out: After the last pipetting, press 'Enter' key.
- ⇒ The display now once again shows 'blo' for blow-out.
- **j.** End pipetting: By pressing the pipetting key once, the blow-out is triggered, and the residual liquid is dispensed.
- ➡ After dispensing the residual liquid (blow-out), the display jumps back to the set mode (start position).

#### NOTICE

The GEL mode requires very slow dispensing speeds in order to prevent sample turbulence. In order to ensure optimum dispensing, the dispensing speed is set at the factory. It is considerably slower than the adjustable level 1 and cannot be selected individually.

### 5.5 DISP mode

Program for dispensing an aspirated liquid in partial steps. Slightly more fluid is aspirated than is mathematically necessary.

Volume and speed setting, see Set volume, p. 53 and Set the aspiration and dispensing speed, p. 54.



- a. Call up menu selection: Pressing the menu key three times takes you to the program selection.

5 Pipetting programs



- **b.** Set DISP mode: Use one of the arrow keys to scroll through the modes until 'DISP' appears.
- c. Confirm DISP mode: Press 'Enter' key.
- ⇒ The display now shows 'blo' for blow-out.

- **d.** Preparing for pipetting: Press the pipetting key once to move the piston to its start position.
- ⇒ The arrow in the display points upwards (aspiration).
- e. Set partial volume: Pressing the arrow key (+\-) sets the volume. Pressing and holding the arrow key causes the volume to change quickly.
- f. Confirm partial volume: Press 'Enter' key. The display shows the newly set partial volume.
- ➡ 'Steps' flashes. The maximum possible number of steps is displayed.
- ${\bf g}. \ \ \, Set the number of steps: Pressing the arrow key (+/-) sets the number of steps.$

- h. Confirm number of steps: Press 'Enter' key.
- ⇒ The display shows the set number of steps.

i. Aspirate liquid: Press the pipetting key once to aspirate the liquid.

- j. Dispense liquid: Each time the pipetting key is pressed, a dispensing step is performed. The arrow in the display points downwards (dispensing). The 'Step' display shows the number of steps remaining.
- **k.** Trigger blow-out: After the last dispensing step, press 'Enter' key.
- ⇒ The display now once again shows 'blo' for blow-out.
- I. End dispensing: By pressing the pipetting key once, the blow-out is triggered, and the residual liquid is dispensed.
- m. After dispensing the residual liquid (blow-out), the display jumps back to the set mode (start position).

# 6 Checking the volume

We recommend testing the device every 3 to 12 months, depending on the level of use. However, the testing cycle can be adapted to meet individual requirements. Gravimetric volume testing of the pipette is carried out according to the following steps and complies with DIN EN ISO 8655, Part 6.



h.

i.

j.

1 x

1 x

### 1. Setting the nominal volume

a. Set the maximum specified instrument volume (for procedure, see Pipetting, p. 55).

### 2. Conditioning the pipette

**a.** Condition the pipette before testing by aspirating and dispensing the test liquid (distilled water) with a pipette tip five times.

### 3. Performing the test

#### NOTICE

In accordance with DIN EN ISO 8655-2, a tip change is recommended after each individual measurement. An exception to this rule can be made, according to DAkkS guideline DKD-R8-1.

**a.** Aspirate the test liquid and pipette into the weighing vessel.

#### NOTICE

Each individual channel must be inspected separately.

- **b.** Weigh the pipetted amount with an analysis scale. (refer to the operating manual of the balance manufacturer.)
- c. Calculate the pipetted volume. In doing so, take into account the temperature of the test liquid.
- **d.** At least 10 pipetting series and weighings in 3 volume ranges (100 %, 50 %, 10 %) are recommended.

### Calculation (for nominal volume)

 $x_i$  = weighing resultsn = number of weighings $V_0$  = nominal volumeZ = Correction factor (e.g. 1.0029 µl/mg at 20°C, 1013 hPa)

Mean:

Mean volume:

Accuracy\*:

 $\overline{x} = \frac{\sum x_i}{n}$ 

 $\overline{V} = \overline{x} * z$ 

 $A\% = \frac{\overline{V} - V_0}{V_0} * 100$ 

Coefficient of variation\*:

Standard deviation\*:

$$CV\% = \frac{100 \text{ s}}{\overline{V}} \qquad \qquad s = Z * \sqrt{\frac{\sum (x_i - \overline{x})^2}{n - 1}}$$

\*) = Calculation for accuracy (A%) coefficient of variation (CV%): A% and CV% are calculated using the formulas of statistical quality control.

#### NOTICE

Test Instructions (SOPs) are available for download from www.brand.de .

## 7 Accuracy table

Volume range [µl]	Partial volume [µl]	A* ≤± %	CV* ≤%	Sub- steps [µl]	Recommended tip type [µl]
0.5 - 10	10 5 1	1.2 2.0 8.0	0.8 1.5 4.0	0.01	0.5 - 20
1 - 20	20 10 2	1.0 2.0 8.0	0.5 1.0 3.0	0.02	0.5 - 20
5 - 100	100 50 10	0.8 1.6 4.0	0.25 0.4 1.5	0.1	2 - 200
10 - 200	200 100 20	0.8 1.4 4.0	0.25 0.4 1.3	0.2	2 - 200
15 - 300	300 150 30	0.6 1.2 3.0	0.25 0.4 1.2	0.5	5 - 300
50 - 1250	1250 625 125	1 1.2 5	0.25 0.4 1.2	1.0	50 - 1250

\*A = Accuracy, CV = Coefficient of Variation



Final test values based on the nominal volume (= max. volume) printed on the device and the specified partial volumes at the same temperature (20 °C/68 °F) of the device, surroundings and distilled water, in accordance with DIN EN ISO 8655.

# 8 Adjustment – Easy Calibration

## 8.1 Adjustment



The nominal volume or volume to be tested is set, standard mode Pipetting (PIP), e.g. 200.0 µl (for procedure, see PIP mode, p. 57). Ex: Volume according to volume test 201.3 µl.

- Bring up CAL mode: Press and hold the MENU key (> 3 sec) until CAL appears.
- ⇒ The display reads ,off'.
- ⇔ 'CAL' blinks.
- **b.** Activate CAL mode: Press one of the arrow buttons to activate the CAL mode.
- ➡ The display changes from ,off' to ,on'.
- c. Confirm CAL mode: Press the Enter key.
- ⇒ The display now shows the set pipetting volume.
- d. Setting the volume: Use the arrow keys (+/-) to set the volume, which was previously determined and tested.

- e. Confirm volume: Press the Enter key.
- ⇒ The display shows the tested and corrected volume.
- ➡ The CAL symbol is continuously displayed to confirm that an adjustment has been made.

### 8.2 Restore factory setting

PIP CAL a. 1 x >3s b. c. 1 x 200r The CAL symbol permanently shown in the display indicates that an adjustment has been made.

- a. Enter CAL mode: Pressing and holding (> 3 s) the menu key invokes the CAL mode.
- ⇒ The display shows 'on'.
- **b.** Switch off CAL mode: Pressing one of the arrow keys deactivates the CAL mode.
- ⇒ The display changes from 'on' to 'off'.
- c. Restore factory condition: Press 'Enter' key.
- ⇒ The permanently displayed CAL icon has disappeared.
- ⇒ The instrument has been returned to the original factory condition.

#### NOTICE

For the Transferpette<sup>®</sup> -8/-12 electronic, a volume offset is applied during adjustment (i.e. the volume changes by the same amount over the entire volume range of the pipette). It is recommended to perform the adjustment at 50% of the nominal volume.



#### NOTICE

The instrument is permanently adjusted for aqueous solutions but can also be adjusted for solutions of different density, viscosity, and temperature. The Transferpette<sup>®</sup> -8/-12 electronic can be adjusted in any mode (except GEL mode).

# 9 Disinfection/autoclaving

### 9.1 UV sterilization

The device is resistant to normal exposure to a UV disinfection lamp. The effects of the UV exposure may cause some color change.

### 9.2 Autoclaving



The highlighted part of Transferpette<sup>®</sup> -8/-12 electronic can be autoclaved at 121°C (250 °F), 2 bar, and with a holding time of at least 15 minutes according to DIN EN 285.

- a. Eject the pipette tips.
- **b.** Separate the pipetting unit from the handle, see Maintenance, p. 71.
- **c.** Autoclave the complete pipetting unit without further disassembly.
- **d.** Allow the pipetting unit to cool down completely and dry.
- e. Screw the pipetting unit back into the handle.
- f. Carry out reference run (rEF).

#### NOTICE

The effectiveness of autoclaving must be verified by the user. Maximum safety is achieved through vacuum sterilization. We recommend the use of sterilization bags.

If the pipette is autoclaved frequently, the piston and seal should be greased with the grease supplied in order to ensure proper movement.

### 9.3 Reference run (rEF)

After each change of the pipette shaft, a manual reference run must be carried out. The reference run is used for the secure coupling of the piston.

a. Call up rEF mode: Pressing the 'Menu' and 'Enter' keys simultaneously activates the rEF mode.

- **b.** Carry out reference run: Pressing the pipetting key once triggers the reference run.
- ⇒ A clear functional noise can be heard.
- ⇒ After the reference run, the display automatically switches back to the previously set program.

# **10 Maintenance**

In order to ensure proper functioning, the Transferpette<sup>®</sup> -8/-12 electronic should be serviced at regular intervals and cleaned as necessary.

#### What must be checked?

- a. Check the pipette shafts, pistons, and seals for damage and contamination.
- b. Check the device for leaks. We recommend using the BRAND leak detector, the BRAND PLT unit.

As an alternative to this, aspirate a sample and hold the instrument vertically for approx. 10 s. If drops form at the pipette tips, see Troubleshooting, p. 80.

### 10.1 Separate the pipetting unit from the handle



Example pipetting unit up to 100  $\mu$ l



Example pipetting unit up to 1250  $\mu$ l

- a. Eject the pipette tips.
- **b.** To separate, pull the pipetting unit from the handle downward as far as possible. **Only then**, turn it clockwise. After one revolution, the unit no longer needs to be pulled downward while turning.
- **c.** If the pipetting unit is unscrewed, it must be pulled down again in order to disconnect the magnetic coupling.

#### NOTICE

- > When assembling, the pipetting unit must be screwed counter-clockwise onto the handle so that it clicks into place.
- > When assembling, do not pull the pipetting unit downwards.
- > Improper handling can lead to damage.

# 10.2 Disassembly of Transferpette -8 / -12 electronic up to 300 μl

The three main components of the pipetting unit can be easily separated and disassembled for maintenance, cleaning or replacing parts. The procedure is explained in detail on the following pages.

Changing the O-rings on the individual shafts is described in detail in the instructions included with the replacement part.

### **Cleaning instructions**

- **a.** Clean individual shafts and pistons (only these parts) with soap solution or isopropanol. Then rinse with distilled water.
- **b.** Allow the parts to completely dry and cool. Liquid residues in the shafts result in deviations in accuracy.
- **c.** Re-grease pistons with a very thin coat of the grease supplied. For the central guide axis (Z), use only the prescribed fluorine static grease.
- d. After assembling the unit, carry out a reference run (rEF).

#### Removing shafts and seals for cleaning or replacement



- **a.** Unscrew pipetting unit: Separate the pipetting unit from the handle.
- **b.** Remove the pipetting housing: Turn both closures of the pipetting housing cover by 90°, and pull off the pipetting housing.
- **c.** Unscrew the shaft: Place the installation tool onto a single shaft and unscrew the shaft.

**d.** Remove seal: Push the piston unit all the way down. Remove and inspect the seal and clean or change as necessary.

#### NOTICE

After removing the shaft, the seal is located either in the shaft or on the piston.

- e. Mount the seal: If required, re-grease the piston with the silicone grease supplied. Slide the seal onto the piston with the flat side upwards. Tighten the cleaned or new shaft using the installation tool.
- f. Assemble pipetting unit: Reassemble the pipetting unit and mount it on the handle. Check the instrument for leaks, free movement, and precision.

#### NOTICE

The pipetting unit must be screwed onto the handle in a counter-clockwise direction until it clicks into place. Do not pull the pipetting unit downwards.

g. Carry out reference run: Carry out reference run (rEF).

### Remove piston for cleaning or replacement

**a.** Unscrew pipetting unit: Separate the pipetting unit from the handle.



d.

e.

- **b.** Remove the pipetting housing: Turn both closures of the pipetting housing cover by 90°, and pull off the pipetting housing.
- **c.** Remove screws: Remove both outer Phillips-head screws on the shaft unit.

#### NOTICE

The central guide axis (Z) must not be removed.

10 Maintenance



**d.** Separate the piston and shaft unit: Pull apart and separate the piston and shaft unit.

e. Remove piston: Place the installation tool onto the piston nut and unscrew it. Remove piston nut, and pull out piston.

f. Mount piston: Insert cleaned or new piston. Tighten the piston nut again using the installation tool.



- **g.** Assemble the piston and shaft unit: Loosen the shafts by half a turn. Then place the shaft unit on the piston unit and fasten it. Then screw on the shafts.
- **h.** Assemble pipetting unit: Reassemble the pipetting unit and mount it on the handle. Check the instrument for leaks, free movement, and precision.

#### NOTICE

The pipetting unit must be screwed onto the handle in a counter-clockwise direction until it clicks into place. Do not pull the pipetting unit downwards.

i. Carry out reference run: Carry out reference run (rEF).

# 10.3 Disassembly of Transferpette -8 / -12 electronic 1250 $\mu l$

The three main components of the pipetting unit can be easily separated and disassembled for maintenance, cleaning or replacing parts. The procedure is explained in detail on the following pages.

Changing the O-rings on the individual shafts is described in detail in the instructions included with the replacement part.

### Main components of the pipetting unit



Complete **piston shaft system** with central guide axis (Z) connected to the pipetting housing cover [II] (channel identification can be read here).

в

**Piston-shaft units** inserted in the frame [I] of the pipetting unit. The units consist of the piston (with seal) (B') and the stem (with O-ring) (B"), which can be disassembled for cleaning, lubrication, and replacement.

С

Pipetting housing connected to the pipetting housing cover [II] by two sliding catches.

### **Cleaning instructions**

- a. Clean individual shafts and pistons (only these parts) with soap solution or isopropanol. Then rinse with distilled water.
- **b.** Allow the parts to completely dry and cool. Liquid residues in the shafts result in deviations in accuracy.
- **c.** Re-grease pistons with a very thin coat of the grease supplied. For the central guide axis (Z), use only the prescribed fluorine static grease.
- d. After assembling the unit, carry out a reference run (rEF).

### Removing shafts and pistons for cleaning or replacement



- **a.** Unscrew pipetting unit: Separate the pipetting unit from the handle.
- **b.** Remove the pipetting housing: Pull the sliding catches of the pipetting housing cover out to the side as far as they will go and remove the pipetting housing.
- **c.** Move the piston to the lower position: Push the plunger down until the pistons are in the lowest position.
- **d.** Remove the shaft attachment: Pull out the shaft attachment from the side.

- e. f. g. h.
  - **e.** Gently push out the piston shaft unit directly at the pipetting housing.

f. Remove the piston shaft unit. Only the entire piston-shaft unit can be replaced.

g. Pull the piston with the seal out of the shaft.

h. Dip the brush into the piston grease supplied and wipe it well against the vessel wall. Hold brush against seal, and turn piston with seal 1–2 turns. Insert the piston with seal back into the shaft.

#### NOTICE

Apply piston grease in a thin layer to the seal with a brush. Used only the grease supplied (order no. no.: 7036 75). Do not use silicone grease or fluorstatic grease! English

10 Maintenance



i. Assemble piston and shaft. Replace the piston–shaft unit. To do this, push the shaft into the holder, and carefully press the piston into the original position. The shafts must then be aligned again.

Proceed as described with all 4 or 6 piston shaft units on this page. To disassemble/replace the remaining 4 or 6 channels, turn the pipetting unit.

**j.** Reassemble the pipetting unit. To do this, slide the stem attachment over the stems until it clicks into place. Observe the direction from channel 8/12 to channel 1 (see marking on the pipetting housing cover). Then fix the pipetting housing again and mount the pipetting unit on the handle section. Check the instrument for leaks, free movement, and precision

#### NOTICE

The pipetting unit must be screwed onto the handle in a counter-clockwise direction until it clicks into place. Do not pull the pipetting unit downwards.

**k.** Carry out reference run: Carry out reference run (rEF).

### 10.4 Charge and replace rechargeable battery

A fully charged rechargeable battery allows approx. 8 h of continuous pipetting (over 4000 pipetting cycles) of samples of water-like viscosity and density.

#### NOTICE

- Before charging, ensure that the power adapter is suitable for the voltage present in the laboratory.
- > The instrument must not be charged in an explosive environment.
- > The rechargeable battery can be charged only in the Transferpette<sup>®</sup> -8/-12 electronic.

#### Recharge rechargeable battery



- a. Insert the charging cable plug of the power adapter into the socket provided for this purpose at the top of the Transferpette<sup>®</sup> -8/-12 electronic.
- ⇒ The charging process starts automatically.
- ➡ During the charging process, the bars of the rechargeable battery capacity indicator continually run from the bottom to the top.
- ➡ Once the bars of the display have stopped, this means that the rechargeable battery is fully charged.

### Pipetting during the charging process?

During charging, you can continue to work with the Transferpette® -8/-12 electronic . When the rechargeable battery is fully discharged, it takes a few minutes to reach a certain minimum charge capacity. this is necessary for safe operation of the instrument. The last settings made are stored in the EEPROM of the instrument. In the case of complete discharge or when changing the battery, these settings remain saved!

### Replace rechargeable battery









- **b.** Insert the plug of the new rechargeable battery into the socket and insert the new rechargeable battery.
- c. Replace the cover of the battery compartment and close it.

Remove the rechargeable battery from the instrument during longer breaks in operation.

### Battery indicator after reinserting a battery pack



After inserting a rechargeable battery, the full capacity indicator appears in the display with a flashing frame (the instrument does not yet recognize the charge status at first). After 3.5 h charging time – safe complete charging of the battery – the frame stops flashing.

#### NOTICE

Always charge for at least 3.5 h after inserting a battery! The full charge capacity is reached after several charge/discharge cycles!

### 10.5 Rechargeable battery regeneration function

### **Refresh function**

To extend the service life and increase the performance of the batteries, the Transferpette<sup>®</sup> -8/-12 electronic has a regeneration function (refresh function). This function allows the batteries to be fully discharged and recharged under program control. To optimize the performance of the batteries, the refresh function should be used from time to time.

### Carry out refresh function



- a. Insert the charging cable plug (connection) of the power adapter into the socket provided for this purpose at the top of the Transferpette<sup>®</sup> -8/-12 electronic.
- **b.** Press the lower arrow key for longer than 3 s. During discharging, the capacity bars of the battery display run continuously from top to bottom.
- After discharging (up to 3 h), the charging process (3.5 h) is started automatically. During charging, the capacity bars of the battery display run continuously from bottom to top.

### Canceling the refresh function

Pressing any key terminates the program. The instrument automatically switches back to the standard pipetting mode (PIP) and to the nominal volume, and the normal loading process is automatically started, see Charge and replace rechargeable battery, p. 78. Unplugging the power supply also terminates the program. Cancellation of the refresh function must not be performed at the end of the discharge cycle.

# **11 Troubleshooting**

Fault	Display	Cause	Corrective action
Instrument does not respond	ERR 1	Rechargeable battery empty or defective	Charge the battery for at least 5 min without actuation. Then con- tinue working with the charging ca- ble only until the battery is recharged. Replace the recharge- able battery if necessary
		Electronic components defective	Send instrument for repair
Instrument does not respond	ERR 2	Electronic components defective	Send instrument for repair
Instrument does not respond	ERR 3	Unforeseen program error	Error confirmation by pressing the 'Enter' key, instrument is reinitial- ized
Instrument does not respond	ERR 4	No rechargeable bat- tery in the instrument	Insert rechargeable battery
		Rechargeable battery defective	Replace rechargeable battery
		Electronic components defective	Send instrument for repair
Tip dripping/instru-	-	Unsuitable tip	Use only high-quality tips
ment leaking or vol- ume error		Tip not seated tightly	Press tip on more firmly/other in- terchangeable clip

Fault	Display	Cause	Corrective action
		Piston, shaft, or seal dirty or damaged	Clean instrument/replace seal, grease piston
No indication in the display	_	Electrostatic discharge	Remove rechargeable battery and insert again
		Electronic components defective	Send instrument for repair
Aspiration is not possible	_	Motor has no connec- tion to the pipetting unit.	Carry out reference run (rEF), see Reference run (rEF), p. 70.

# **12 Product markings**

Symbol or number	Meaning
CE	With this mark, we confirm that the product complies with the require- ments set out in the EC Directives and has been subjected to the specified testing procedures.
UK CA	UKCA: United Kingdom Conformity Assessed With this mark, we confirm that the product meets the requirements spec- ified in the .
DE-M 21	The instrument is marked in accordance with the German Measurement and Calibration Act as well as the Measurement and Calibration Regula- tion. Character sequence DE-M (DE for Germany), framed by a rectangle, as well as the two last digits of the year the marking was affixed.
www.brand.de/ip	Patent information
XXZXXXXX	Serial number
	Follow the instructions listed on the instrument, the accessory parts and in the operating manual.
\$	The instrument or rechargeable battery should be disposed of properly.
	China RoHS (EFUP) EFUP defines the time period in years, in which the hazardous materials found in the electrical and electronic equipment should not leak or mu- tate under normal operating conditions. When used under normal condi- tions, such electrical or electronic products do not lead to severe environ- mental pollution, severe personal injuries or damage to the user's prop- erty.
X	This electrical instrument may not be disposed of in household waste.

# **13 Order Information**

### **13.1 Ordering Information**

# Transferpette $^{\circ}$ -8 electronic up to 300 $\mu l,$ including power adapter (100–240 V/50–60 Hz)

Volume	0.5–10 μl	1–20 µl	5–100 μl	10–200 µl	15-300 μl
	Order no.				
for Europe	705399	705400	705403	705404	705406
for the UK/Ireland	705409	705410	705413	705414	705416
for the USA/Japan	705419	705420	705423	705424	705426
for Australia	-	-	705433	705434	705436

### Transferpette<sup>®</sup>-8 electronic, 50–1250 µl, including universal power adapter

Description	Order No.
Transferpette <sup>®</sup> -8 electronic, 50–1250 μl, including universal power adapter	705398

# Transferpette $^{\circ}$ -12 electronic up to 300 $\mu l$ , including power adapter (100–240 V/50–60 Hz)

Volume	0.5–10 μl	1–20 µl	5–100 μl	10–200 µl	15-300 μl
	Order no.				
for Europe	705449	705450	705453	705454	705456
for the UK/Ireland	705459	705460	705463	705464	705466
for the USA/Japan	705469	705470	705473	705474	705476
for Australia	-	705480	_	705484	_

### Transferpette<sup>®</sup> -12 electronic, 50–1250 µl, including universal power adapter

Description	Order No.
Transferpette <sup>®</sup> -12 electronic, 50–1250 μl, including universal power adapter	705448

### 13.2 Spares

### 13.2.1 Transferpette® electronic to 300 µl



Volumen <sup>1</sup>	Piston A	Shaft <sup>2</sup> B <sup>3</sup>	Seal C	O-ring D
0.5-10 μl	705659	705677	703340	703380
1-20 μl	705671	705678	703341	703380
5-100 μl	705662	705631	703344	705618
10-200 μl	705663	705632	703345	705618
15-300 μl	705664	705633	703346	705618

<sup>1</sup>The appearance and dimensions of the spare parts correspond to the respective nominal volume.

<sup>2</sup>to 03/23 other order numbers, see shop.brand.de

<sup>3</sup>incl. seal, O-ring and imounting wrench

### 13.2.2 Transferpette® electronic 1250 µl



E Piston-shaft unit

F O-ring

Volume	E	F
50–1250 μl	705665	705619

### 13.3 Additional accessories

Designation	Order no.
Shelf mount	705383
Wall mount	705382
Single stand	705384
NiMH battery pack for Transferpette <sup>®</sup> -8/-12 electronic	705500
Silicone grease for Transferpette <sup>®</sup> -8/-12 electronic up to 300 μl	703677
Fluorine static grease	703678
Piston grease for Transferpette <sup>®</sup> -8/-12 electronic 1250 μl	703675
PLT unit	703970

# 14 Sending for repair

#### NOTICE

Transporting of hazardous materials without a permit is a violation of federal law.

#### Clean the instrument thoroughly and decontaminate!

- When returning products, please enclose a general description of the type of malfunction and the media used. If information regarding media used is missing, the instrument cannot be repaired.
- Only send the device without a battery installed.
- Shipment is at the risk and the cost of the sender.

# **15 Calibration service**

The ISO 9001 and GLP guidelines require regular inspection of your volume measuring devices. We recommend performing a volume check every 3 to 12 months. The cycle is dependent on the individual requirements of the device. Checks should be performed more frequently, in case of high frequency of use or the use of aggressive media.

The detailed testing instructions are available for download on www.brand.de or www.brandtech.com.

BRAND also offers the possibility to have your devices calibrated by our factory calibration service or by the BRAND DAkkS laboratory. Simply send us the device to be calibrated, accompanied by details about which type of calibration you would like. The device will be returned to you after a few days together with a test report (factory calibration) or a DAkkS calibration certificate. More information can be obtained from your dealer or directly from BRAND. The order document is available for download on www.brand.de (see Technical Documents).

# **16 Warranty**

We shall not be liable for the consequences of improper handling, use, servicing, operating or unauthorized repairs of the device or for the consequences of normal wear and tear, especially of wearing parts such as pistons, seals, valves and the breakage of glass. The same applies for failure to follow the instructions of the operating manual. We are not liable for damage resulting from disassembly beyond that described in the operating manual or if non-original spare parts or components have been installed.

# **17 Disposal**



This symbol means that at the end of their service life, batteries/accumulators and electronic devices must be disposed of separately from household waste (unsorted municipal waste).

Electronic devices must be disposed of in accordance with Directive 2012/19/ EU of the European Parliament and of the Council from July 04, 2012 on waste from electrical and electronic equipment and in compliance with national disposal regulations.

Both batteries and accumulators (rechargeable batteries) contain materials that can be damaging to the environment and human health. Therefore, they must be properly disposed of in accordance with Directive 2006/66/EC of the European Parliament and of the Council from September 06, 2006 on batteries and accumulators and in compliance with national disposal regulations. Only dispose of fully discharged batteries and accumulators.